NSW complex addressing for retirement villages

NSW Comprehensive Property Addressing System (CPAS)

The objective of the CPAS Program is to improve the property addressing system in New South Wales (NSW), to support the efficient and effective delivery of emergency services, post and utility services and to support a range of government activities.

Other objectives of the CPAS Program, led by Land and Property Information (LPI), include improvements to the addressing system made through the capture, storage, maintenance, geocoding, access and distribution of NSW address data.

The objective of the Complex Site Addressing Project is to ensure that accurate and reliable address information is captured, maintained and distributed for a wide range of residential, commercial and government complex sites in NSW.

What is complex site addressing?

Complex site addressing provides a unique identification (address) for each sub-address site within a large site.

For example, a retirement village site could have up to 300 individual addresses within it but the site itself may be known as a single address e.g. 34 Amber Rd, Ryde.

For standard residential sites, addresses are assigned by council and a residence is typically associated with one land title, one property (for rating and taxing purposes) and one address. For complex site types, addresses may often be assigned by the site operator and the site may operate as one property, comprising one or multiple land titles and have many associated addresses.

Complex site addressing uniquely identifies each residential unit and correctly positions the address to the building’s location. Accurate address information enables the delivery of services from government and the private sector, especially critical services such as emergency services.

Complex Site Addressing Project

As part of the CPAS Program, LPI is focusing on mitigating the risks associated with complex sites. Complex sites include residential unit complexes, shopping centres, schools, hospitals, industrial estates, universities and caravan parks.

Properties within these sites are often not individually addressed. Practices for applying numbering and road naming are not always consistent with National Standards, if applied at all.
Relevance to retirement villages

A wide range of government and community services rely on accurate addressing. Missing or inaccurate address information reduces the likelihood of service providers delivering the greatest benefit to villages and residents.

Missing internal road names and unit/house numbers heighten the risk of delayed response by emergency services to your village.

The NSW Address Working Group identified retirement villages as a priority project because each village is unique and there are a wide variety of addressing issues that need to be resolved.

The program will focus on capturing internal roads and unit/house numbers as well as providing assistance with road naming and number allocation.

The CPAS program will assist in ensuring up to date site information is provided for distribution as soon as it becomes available.

How can you help?

Most retirement villages will have a site plan showing internal roads, community buildings, and houses. For LPI to correctly capture the address information we need an accurate site plan with clearly marked road and building names as well as unit/house numbers from each village.

You can use existing site plans/maps or add the necessary information to an existing plan and send them to LPI.

If you are unable to locate a site plan or have difficulty accurately identifying and marking address information on a plan, LPI can help you. Contact us and we can supply a plan or aerial photograph of your village for you to identify and mark up road names and address numbers.

LPI can also help you with address identification and correct addressing procedures for your village.

Request a site map and addressing assistance
E: addressissues@lpi.nsw.gov.au

Completed site maps
Please send completed hard copy site maps to:
Addressing Program
Land and Property Information
PO Box 143
Bathurst, NSW 2795

Completed electronic site maps should be sent to
E: addressissues@lpi.nsw.gov.au

For more information
For further information on please contact the Customer Service Centre on T: 1300 052 637 or E: addressissues@lpi.nsw.gov.au